



<https://profilebuildingservices.net/job/cleaning-team-member-2/>

## Cleaning Team Member – Shelby

### Description

#### JOB SUMMARY:

Cleaning Team Members play the most important role at Profile Building Services – providing cleaning services to our clients. Under the general direction of the Supervisor, the cleaning technician is responsible for cleaning and sanitizing client locations according to the cleaning specifications for each building. Cleaning tasks include but are not limited to, cleaning entryways and public areas, trash removal, dusting, cleaning floor surfaces, cleaning and restocking supplies in restrooms, break rooms and coffee centers.

#### PHYSICAL DEMANDS | WORKING CONDITIONS:

- Must be able to lift and move objects up to 30 lbs. as necessary.
- Moderate physical activities, which may include pulling, pushing, lifting, reaching, bending and repetitive movements.
- Demonstrated skill and proficiency with cleaning equipment.
- Use of cleaning products, which require the use of protective gloves and eyewear.
- Safety is of the utmost importance. Cleaning Team Members must work in a way that complies with all safety regulations required by [Company Name] and OSHA.

#### MENTAL DEMANDS:

- The job involves the ability to use independent judgment to make decisions and to recommend and/or implement solutions.
- The ability to listen and communicate clearly and to maintain positive interpersonal and cooperative relationships with co-workers, clients, and management.
- The ability to plan, organize, prioritize, and accurately follow through on work activities with time constraints and interruptions to meet deadlines as well as to work independently with a minimum amount of direction and/or supervision.
- Ability to remain flexible, resilient, calm, maintain a sense of humor and to regularly present a well-groomed, professional image.

### Responsibilities

#### ESSENTIAL RESPONSIBILITIES:

- Clean and maintain janitor/storage closet and company vehicles in a clean, organized, and safe manner.
- Maintain all equipment and supplies so they are clean and in a safe and operable condition.
- Ensure proper labeling on all cleaning chemical containers.
- Ensure proper dilution ratios of cleaning chemicals.
- Order cleaning supplies and/or restroom and breakroom supplies as required.

### Hiring organization

Profile Building Services

### Employment Type

Part-time

### Beginning of employment

6/1/2022

### Industry

Medical, Office, Education

### Job Location

Shelby, NC

### Working Hours

Evenings – Flexible

### Base Salary

\$ 13.00 - \$ 15.00

### Date posted

May 23, 2022

- Sweep entryway inside and out, dust and remove cobwebs, remove fingerprints and soil from doors and glass, vacuum mats, mop floors.
- Clean all public areas including lobby, reception area, elevators, and stairwells.
- Straighten furniture – push chairs into desks and conference room tables, straighten chairs and magazines in lobbies.
- Empty all trash cans, replace liners and clean receptacles as needed.
- Dust horizontal and vertical surfaces.
- Clean tabletops, counter tops, sinks, microwaves and refrigerators in break rooms.
- Clean counter tops, sinks and drinking fountains in coffee center areas.
- Clean and sanitize restrooms, restock supplies.
- Sweep, vacuum, and mop all floor surfaces.
- Clean up spills on floors and carpets as necessary (except blood spills – only trained personnel are required to clean blood spills).
- Follow training for Standard Operating Procedures that follow the Centers for Disease Control and Prevention (CDC), OSHA, state/territorial, and local guidelines for preventing the spread of infection.
- Know policies and procedures that are applicable to employee duties as they relate to potential exposures to hazardous substances or viruses such as COVID-19, SARS-CoV-2, MRSA, Norovirus and Flu Viruses.
- PPE Knowledge: types, proper use, limitations, location, handling, decontamination, removal, and disposal.
- Greet people working in the office in a polite, respectful, and helpful manner to ensure positive relationships. Screen and route requests to supervisor, if necessary, provide timely and accurate customer service support.
- Perform other duties as requested or required by management.

## **Qualifications**

### **JOB REQUIREMENTS:**

- Must be able to work evenings between 5pm and 11pm, approximately 20-25 hours per week.
- The position may require the employee to travel to more than one client location.
- Regular, consistent, and punctual attendance is an essential function of this position.

### **EXPERIENCE | EDUCATION:**

- Experience as a cleaning technician can be helpful but is not necessary.
- Education requirement: High School diploma or equivalent.

## **Job Benefits**

### **BENEFITS**

- Accrued Vacation
- Paid Holidays
- Great Work Environment

## **Contacts**

### **To Apply:**